

**Town of Estancia Library Board Meeting
600 S 10th Street**

Trustee Noah Sedillo
Trustee Manuel Romero
Trustee Stella Chavez
Trustee Morrow Hall
Mayor Nathan Dial

Angela Creamer, Head Librarian

**December 03, 2018
(Immediately following Trustees meeting)
Estancia Public Library**

MINUTES

The Library Board Meeting was called to order at 8:25pm. Librarian Angela Creamer presented the following written report:

**Estancia Public Library/ Library Board Meeting
December 03, 2018**

2014 GO Bond: This bond for 11,586.73 was closed out April 1, 2018

\$11,586.73

Spent:

\$1,500.00	Overdrive (eBooks) 2015
\$376.62	Envision IT (server backup) 2015
\$424.91	Library Store (Library supplies) 2015
\$1,229.94	Dell (two computers) 2016
\$2,578.00	AWE learning systems (kids specialty computers) 2017
\$520.52	Envision IT (wireless access point) 2017
\$202.72	Library Store (patron use headphones) 2017
\$2,939.49	Envision IT (two computers) 2017
\$446.51	Barnes and Noble (books) 2018
\$429.98	Barnes and Noble (books) 2018
\$136.80	First Book (books) 2018
\$2,481.87	Envision IT (patron computers) 2018
\$1,000.00	Overdrive (ebooks) 2018

2016 GO Bond: To be spent by April 1, 2021

\$11,322.43

Spent:

\$4,254.99	Envision IT (Patron Computers) 2018
\$1,045.20	Mackin Educational Resources (50 states Juvenile collection)
Balance \$6022.24	

State Grants-In-Aid**\$7,509.61****Spent:**

\$1,500.00 allocated for salaries
\$209.39 Penworthy Press (books)
\$43.09 Thriftbooks (books)
\$739.79 Follett (renewal of Destiny, Library cataloging/circulation system)

Balance: \$5517.34**New Mexico Library Foundation Grant**

The Library received a grant for GED preparation books in English and Spanish in the amount of \$640.00

Pilcrow Foundation Grant for Rural Libraries

The Library received \$400.00 for various children's books

Erate 2018-2019 (phone and Internet)

\$1216.69 in discounts

This will be the last year that the FCC is including voice services.

Children's, Teens and Adult Programming

2018 Summer Reading – 68 children completed the summer reading program.

34 parents and children attended the summer reading celebration party. The children were given certificates of completion and a gift bag which included a book.

2018 -2019 26 children currently registered for fall program

The UNM GED program continues to meet every Monday and Wednesday for Tutoring.

The adult book club meets every third thursday at 1pm in the Southwest room.

Adult book club: 6 people on average have been attending.

Young Adult/Teen book club: Due to schedule conflicts the teen book club will not have a meeting until February.

Individual computer tutoring - Angela

Events

Pint Size Polkas visited the library in July with 24 persons attending

Six children that had completed first grade were given a free book and a library card during the library card sign up campaign in May. Angela visited the first graders to congratulate them for completing first grade and now being eligible to get their own library card.

Angela and Ivonne visited with k – 5th grade classes from Estancia at the Library about the summer reading program in May. The teachers brought the students while they were visiting the park.

Timmy's solar exhibit visited the Library on March with 22 children and parents attending.

Mr. Kennedy brought high powered telescopes for us to look at the sun safely.

Author Stephanie Dean visited the Library in July and read her book, Abby and the Fabulous Clubhouse to the children's group.

Authors Judy Garcia and Edward Chavez (Memories of Torreon, NM) conducted a book talk and reading in April at the Library.

14 children and 4 Adults worked on the Angel Wall near the park. Another session is planned for spring for the teens to finish painting the books.

The Libraries school supply drive was a success and a large box of supplies was taken to the Estancia Elementary school

The Estancia Library Mitten Tree is accepting donations of hats, gloves, scarves and mittens for the local senior citizens.

The food for fines food drive gives a chance for patrons that owe a fine to donate to our drive and have their fines forgiven. The food is to be donated to the Estancia Methodist church food pantry.

Two people have expressed an interest in joining a friends of the Library group. Another meeting is scheduled for February.

The Library conducted the Pet Show during the Torrance County Fair

Our annual book sale in August raised \$ 235.25 for the children's programing. Another book sale is planned for January due to a large number of books donated.

Library staff and volunteers

Ivonne resigned from the Library in October. Barbara has increased her hours to 25 per week. We currently have three volunteers at the Library, Shannon Cobb, Vickie Beller, and Brandon Chavarria. Brandon is here on Tuesdays after school. Vickie is here Wednesday mornings and Shannon is usually here two Monday afternoons a month and two Tuesday afternoons a month.

Social Media/ Town website/Newsletter

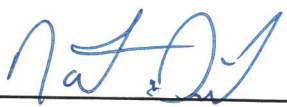
Our Facebook page has 900 + friends. Angela continues to update the website. Angela creates the town newsletter every other month that is mailed along with the water bills.

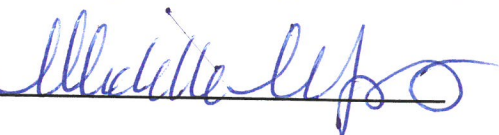
The Trustees, Mayor, Clerk, and Deputy Clerk, took this opportunity to thank Angela and Barbara for their outstanding work at the Library.

Adjournment

Trustee Hall made a motion to approve the Library report and adjourn the meeting. Trustee Chavez seconded the motion. All in favor. **MOTION CARRIED.**

The meeting adjourned at 9:00 pm.

Approved:  Date: 12/17/18

Attest:  Date: 12/17/18